

HOLY NAME CONSERVATORY OF MUSIC

LESSON TERMINATION FORM

Student's Name _____ Date _____

Parent's Name _____

Phone Number _____

Music Teacher's Name _____

Reason for terminating lessons:

Date student (if adult) or parent (if minor) notified teacher that student is dropping lessons _____

Lesson Termination and Refund Policy

- The remainder of the Fall Lesson is refundable with notification before **October 4, 2013**. The remainder of the Spring Lesson Fee is refundable with a notification before **January 31, 2014**.
- In order to qualify for a refund after lessons have begun, the student (if adult) or parent (if minor) must notify the teacher before October 4 in the fall and January 31 in the spring and complete this lesson termination form. A refund will be given for the remainder of the payment, less two lessons. Once the parent notifies the teacher that the student will be dropping lessons, the parent will be accountable for two more lessons, regardless of whether the students attends those lessons.
- Refunds will not be given to students who drop lessons after October 4 in the fall semester and after January 31 in the spring semester.

Parent/Adult Student Signature _____ Date _____

Teacher Signature _____ Date _____

Managing Director Signature _____ Date _____

RETURN THIS FORM TO:

Holy Name Conservatory of Music, 1555 39th Ave. San Francisco, CA 94122